

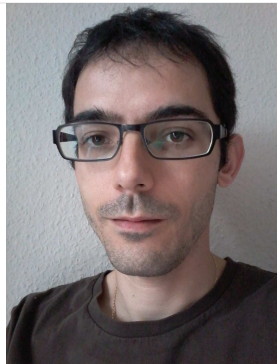


# INFOREF

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**Type of organisation:**

SME  School  University  Public Authority   
Training  No Profit  NGO

Other (Specify):

**Fields of action:**

SMEs  Youth  Universities  Public Authorities   
Equal opportunities  Schools  Unemployed

Other (Specify):

**Description of the organisation**

INFOREF is a non-profit association of teachers, technical and educational experts offering services to primary and secondary schools and to adult education.

INFOREF supports innovative teaching technologies and methodologies and the introduction of innovative e-Learning based educational systems.

Our staff is specialised in the field of ICT (training, creation of websites) and in the management of European projects (LLP Comenius, ICT, Leonardo da Vinci, Grundtvig, etc.).

As project promoter, INFOREF has managed several European projects to help students with learning disabilities: Je parle donc j'écris (I speak therefore I write), Co-nai-sens (on Mental Management) and Signes@Sens (Reading, an active search for meaning). In these projects, we produced innovative tools for students and training modules for teachers to achieve basic and transversal skills.

In recent years, we have participated as partner in the following projects:

From 2010 to 2012, the LLP project I Am Not Scared, to better understand the phenomenon of school bullying and to propose relevant answers to this issue.

From 2011 to 2013, the Leonardo da Vinci project Stay@School (transfer of innovation), to develop tools and common strategies to prevent early school leaving.

Since December 2011, the Comenius – Networks actions project Chemistry is All Around Network, to promote chemistry education and collect innovative tools and practices in chemistry teaching.

Since January 2013, the Comenius multilateral project School Safety Net, to fight early school leaving through four thematic areas (spotting students at risk, helping students with learning difficulties, integrating immigrant students and tackling violent behaviours and bullying).

In May 2014 ended the Europe for Citizens project eBook, during which students visited WWII remembrance sites (concentration camps etc.) and created eBooks to share their experience.

We are now participating as partner in three new projects in the framework of the ERASMUS+ Programme:

School&Work (related to school guidance), SONET-Bull (school bullying) and V.I.S.I.ON (as technical partner).

Thanks to the projects we have been leading for more than 10 years, we cooperate with many types of institutions in Belgium and abroad: schools of all levels (primary, secondary and higher education), universities, training centres for teachers, associations, public services, etc. In Belgium, we cooperate with organisations and public authorities in charge of education and training that can support the project activities and the dissemination of its results.

We publish information about the project on our website and on the websites of various partner organisations in the field of education, citizenship and European integration. They can in turn disseminate information through their newsletters and paper publications. We also disseminate on the project to key actors of education during meetings, conferences and education-related events.

Our ICT team has created numerous website and logos for schools and non-profit organisation. They also train teachers to integrate ICT in their lessons (interactive whiteboard, tablets...) and provide computer training to groups and individuals.

### **Experience of the organization in previous European projects**

As promoter, INFOREF has managed different European projects aiming to help students with learning disabilities: "Je parle donc j'écris" (I speak therefore I write), "Co-nai-sens" (Mental Management, pedagogy of learning means) and "Signes@Sens" (Reading, an active search for meaning). In these projects, we produced innovative tools for students and training modules for teachers that can be used to fight and prevent early school leaving.

From 2008 to 2010, we participated as partner in the Comenius Multilateral project "Routes", about the migration phenomenon and the integration of migrants in Europe.

From 2010 to 2012, we participated as partner in the KA1 project "I Am Not Scared" aiming to better understand school bullying and to propose relevant answers to this issue, which can be one of the factors of early school leaving.

From 2011 to 2013, we participated as partner in the Leonardo da Vinci project "Stay@School" (transfer of innovation), to develop tools and common strategies to prevent early school leaving.

From 2011 to 2014, we participated in the Comenius project "Chemistry is All Around Network" (multilateral networks) dedicated to the promotion of chemistry education.

From January 2013 to December 2014, we have participated as partner in the Comenius multilateral project "School Safety Net", which aims to fight early school leaving through four areas (spotting students at risk, helping students with learning difficulties, integrating immigrant students and tackling violent behaviours and bullying).

Our staff is specialised in the field of ICT and in the management of European projects (LLP Comenius, ICT, Leonardo da Vinci, Grundtvig, etc.).

### **Experience and Expertise of the organization in the project's subject area**

Since 2010 Inforef has been continuously involved in European projects addressing early school leaving and other difficulties experienced by students at school. For this purpose, Inforef has gathered a working group of teachers, headteachers, counsellors, representatives of public authorities and external organisation and

stakeholders working in the field of education. During our regular workshops, they have provided their experience, ideas and tools to address those issues.

### **Contributions that can be provided to the project**

Our long experience in European project management.

A working group of various education stakeholders who will provide their experiences, ideas and tools.

Expertise in education-related issues.

### **Reasons of involvement in the project**

For the purpose of previous projects (I am Not Scared, Stay@School, School Safety Net), Inforef has gathered a working group of teachers, headteachers, counsellors, representatives of public authorities and external organisations and stakeholders working in the field of education. We regularly meet to discuss matters related to those projects (early school leaving, school bullying...). The School&Work project will naturally follow from those projects and will give us the opportunity to extend our discussions to new subjects that are relevant to our working group.

### **Contact Person's Experience and Expertise**

**Christine Cloes:** Manager of the association INFOREF, project manager

Graduate in Romance Philology and holder of the certificate of pedagogic skill for the upper secondary school. In charge of the general management of the European projects and of the coordination of the educational teams involved in the projects. More specifically responsible for the projects related to social sciences, education, pedagogy, bullying...

**Zlata Selak:** Project manager, administrative and financial manager

Graduate in Biology. Expertise in administrative and financial management of European projects. General management of the European projects and coordination of the educational teams involved in the projects. More specifically responsible for the projects related to scientific skills (biology, chemistry, environment, energy, sustainable development, etc.) and ICT.

**Julien Keutgen:** Translator, project assistant

Graduate in modern languages and translation. Participating since 2012 in European projects as translator, project assistant and contact person.